

JOHNSON WATER DISTRICT

3748 W Highway 87
Roosevelt, UT 84066

BUDGET HEARING

Minutes

December 8, 2022

1. CALL TO ORDER:

CONVENED: Board Meeting convened at 6:30 p.m. The meeting was called to order by Dusty Monks.

2. ROLL CALL:

Dusty Monks	Chairman
Drew Eschler	Vice-Chairman
Dean Brough	Treasurer
Paul Percival	Trustee
Daniel Crozier	Trustee
Dickson Taylor	Water System Manager
Jim Smart	Operator (absent)
Karen Ashby	Secretary

VISITORS: Jason Blankenagle, Kurtis Shawcroft, Eric Rube, Wyatt Griffith

It was motioned to open the Budget by Drew Eschler, second by Paul Percival.

Dusty Monks yes	Dean Brough yes	Daniel Crozier yes
Drew Eschler yes	Paul Percival yes	

The Budget Hearing was advertised in the Uintah Basin Standard:

- Copies of the Budget was handed out to the Board Member to look over:
 - a. The 2022 budget was opened there are five items that will go over the 2022 budget amount.
 - A. Raw Water \$105,000 estimated at \$115,000.00
 - B. Utilities \$15,000 estimated at \$25,000.00
 - C. Travel, Meals & Lodging \$5,000 estimated at \$6,000.00
 - D. Engineering Fees \$20,000 estimated at \$20,000.00
 - E. Transportation Fuel and Oil \$16,000 estimated at \$20,000.00
- It was turned over for public comments for the 2023 budget
 - A. There were no public comments, so it was brought back to the Board

3. ADJOURNEMENT: It was motioned to adjourn the Public Hearing at 6:46 p.m. by Dan Crozier, second by Drew Eschler all approved.

Dusty Monks yes	Dean Brough yes	Daniel Crozier yes
Drew Eschler yes	Paul Percival yes	

APPROVAL:


Dusty Monks, Chairman

Attest:


Karen Ashby, Secretary

JOHNSON WATER DISTRICT

3748 W Highway 87
Roosevelt, UT 84066

Board of Trustee Meeting

Minutes

December 8, 2022

1. CALL TO ORDER:

CONVENED: Board Meeting convened at 6:45 p.m. The meeting was called to order by Dusty Monks.

2. ROLL CALL:	Dusty Monks	Chairman
	Drew Eschler	Vice-Chairman
	Dean Brough	Treasurer
	Paul Percival	Trustee
	Daniel Crozier	Trustee
	Dickson Taylor	Water System Manager
	Jim Smart	Operator (absent)
	Karen Ashby	Secretary

Budget:

- It was motioned by Paul Percival to make the adjustments on the five items to balance the budget for 2022, second by Dean Brough all approved (Drew Eschler yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
- Drew Eschler motioned to accept the 2023 budget as presented, second by Paul Percival all approved (Drew Eschler yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

VISITOR: Wyatt Griffith

- Property Discussion:
 - A. Wyatt Griffith said that they are not going to go through a bank for funding they are using their own money. Wyatt Griffith was wondering if the Board would give them another 4 months to come up with the funding. They would put \$30,000.00 more in the earnest money to make \$40,000.00 total. If it doesn't go through, then the earnest money goes to JWID.
 - B. The culvert crossing will be on the eastside and would need to be at least 56 feet.

VISITOR: Jason Blankenagel, Sunrise Engineering

- Jason Blankenagel brought a map showing the precinct boundaries of the precinct of JWID.
- Independence working on they went to meet with the Business Committee, but they didn't have a full quorum, so it had to be rescheduled for January 18, 2023. While they were there, they were able to talk to the BIA.
 - A. On November 22, 2022, Dusty Monks, Dickson Taylor, and Karen Ashby had a conference call with Heather Pattee and Eric Johnson. As it is a Principal Forgiveness Loan we will not need to be bonded.

VISITOR: Eric Rube, Jones & DeMille Engineering

1. MINUTES:

- It was moved by Drew Eschler to adopt the November 10, 2022, Regular Board Meeting Minutes, second by Paul Percival all approved. (Drew Eschler yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

2. REPORTS:

Financial Reports:

- Operational Budget Report was handed out for Board Members to look over. A copy of the Vender Register was handed out on checks that were written for November 2022. It was moved by Drew Eschler to adopt the financial report, second by Dean Brough all approved. (Drew Eschler yes – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

Manager Report:

- Dickson Taylor said that his truck has 99,500 miles on it. He had three quotes on truck and the lowest was \$45,000.00 a GMC. It would take up to four months to get it after you have ordered the truck. The Board said to go ahead and order the truck.
- The waterline extension on 2000 South has been installed tested and ready to be used to the west side corner of property.
- The question was who was paying for the extension of the waterline to Brad Knight commercial subdivision? They were thinking that Brad Knight would be paying from his corner to his connection. The Board ask Dickson Taylor to talk to Brad Knight to find out what his understanding was on who was paying for what part of the line.
 - a. Be sure to keep an eye on the construction as they install the waterline in the subdivision and make sure that they do it to JWID specs.
- Dickson Taylor talked about fee schedule on new connections and meter fees. Have the contractor do it and we inspect the line. The Board said to come up with a policy that the contractor will install the meter or JWID will install the meter.
- We are making three cents per thousand on water that we sell.

Fraud Risk Assessments:

- Fraud Risk Assessments were handed out on the implementation Guide to the Board. Papers will be coming to their emails to look over and sign at the next Board meeting.

Action items:

- It was moved by Daniel Crozier to extend the contract to Wyatt Griffith till April 10, 2023, with \$40,000 total earnest money nonrefundable, second by Drew Eschler. Drew Eschler amendment the motion that the \$40,000 earnest money due by December 22, 2022, with the updated contract, second by Paul Percival all approved. (Drew Eschler yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
 - A. Drew Eschler will let Wyatt Griffith know what the Board discussion is.

3. OTHER BUSINESS:

- Vender Register, OCC and Reconciliation were handed out for Trustees to sign

4. CLOSED SESSION:

- It was moved by Drew Eschler to go into closed session at 9:40 p.m., held at the JWID office to talk about compensation for personnel, second by Dean Brough all approved.

Dusty Monks yes	Dean Brough yes	Daniel Crozier yes
Drew Eschler yes	Paul Percival yes	

 - a. Attendance to the meeting:
 - Dusty Monks
 - Dean Brough
 - Daniel Crozier
 - Drew Eschler

- Paul Percival
- b. The employees were excused @9:41 p.m.
- It was moved by Drew Eschler to come out of closed session at 10:01 p.m., second by Paul Percival all approved.

Dusty Monks yes	Dean Brough yes	Daniel Crozier yes
Drew Eschler yes	Paul Percival yes	

Discussion:

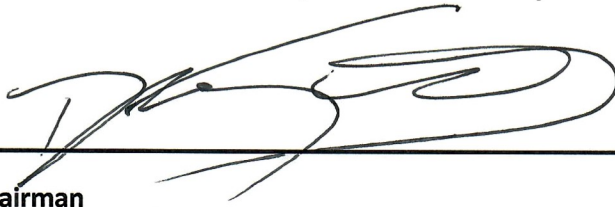
- Consider clothing allowance for work items
- Vehicle logo to prevent taxes on employee.

Action Items:

- Daniel Crozier moved to give a 4% COLA increase to employees, review health insurance in June, Christmas bonus same to all as last year, second by Paul Percival. (Drew Eschler yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
- Drew Eschler moved to finalize the merit-based program based on pending authorized resolution in 2021 by hiring a 3rd party consultant, second by Daniel Crozier, (Drew Eschler yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)
- Drew Eschler moved to approve an annual clothing allowance of \$350.00 with logos on shirts. Creating a policy to reflect the allowance. And place compliant signage for vehicles to avoid personal tax to Employees driving vehicles homes, second by Dean Brough (Drew Eschler yes - Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

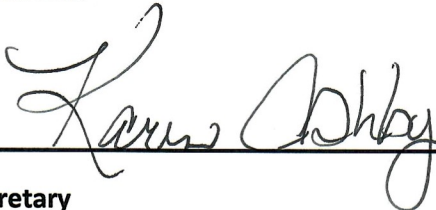
5. **ADJOURNEMENT:** It was moved by Paul Percival to adjourn at 10:24 p.m.

APPROVAL:



Dusty Monks - Chairman

Attest:



Karen Ashby, Secretary

JOHNSON WATER DISTRICT

3748 W Highway 87
Roosevelt, UT 84066

Special Meeting

Minutes

December 20, 2022

1. CALL TO ORDER:

CONVENED: Board Meeting convened at 6:04 p.m. The meeting was called to order by Dusty Monks.

2. ROLL CALL:	Dusty Monks	Chairman
	Drew Eschler	Vice-Chairman
	Dean Brough	Treasurer
	Paul Percival	Trustee
	Daniel Crozier	Trustee
	Dickson Taylor	Water System Manager (absent)
	Jim Smart	Operator (Minutes taken by Jim)
	Karen Ashby	Secretary (absent)

VISITOR: Ryan Chatwin

3. REPORTS:

- Wyatt Griffith wanted to change the crossing to a different spot. Kenny Richens will do the culvert crossing for \$41,000.00 an extra \$5,000 from his original bid. Jim Smart has gone over the Operation Permit with Kenny Richens.
- Wyatt Griffith talked to his partner and decided to have the \$5,000.00 for the culvert crossing put at the end of the contract.
- The amendment to the contract and the earnest money is due by December 22, 2022.

4. Old Business:

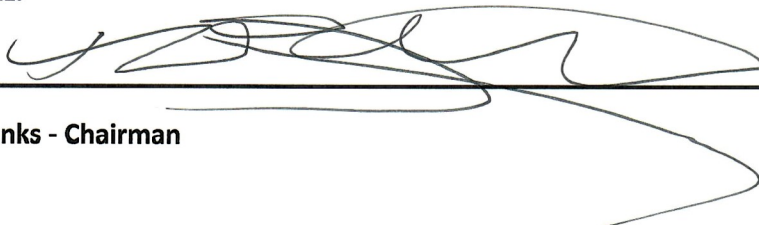
- Paul Percival and Daniel Crozier will be going to the Uintah Basin Water Summit, January 12, 2023.
- Went over the \$350.00 clothing allowance for employees with a written policy.
- Talked about the 3rd party consultant and logo on vehicles.
- The Board said to have Dickson Taylor talk to Brad Knight to see what he thought his portion was to pay for the waterline going to his subdivision.

5. Action Item:

- It was moved by Daniel Crozier to go forward with the additional \$5,000.00 and to award Kenny Richens to install the culvert, second by Paul Percival. (Drew Eschler yes – Paul Percival yes – Daniel Crozier yes – Dean Brough yes)

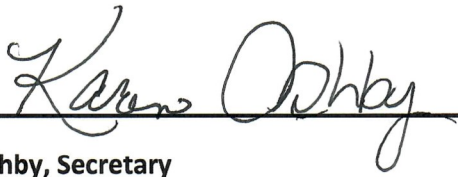
6. **ADJOURNEMENT:** It was motioned to adjourn at 6:55 p.m. by Paul Percival.

APPROVAL:



Dusty Monks - Chairman

Attest:



Karen Ashby, Secretary

JOHNSON WATER DISTRICT

3748 West Highway 87
Roosevelt, UT 84066
Phone (435) 722-2620

Date: Dec 8, 2022

I, Dusty Monks the Chairman of JWID swear that the Board of Trustee

went into a closed session to only talk about Employee Compensation.

Signature

